

REQUEST FOR PROPOSALS

Repairs of Worrall Covered Bridge

January 30, 2012

1. GENERAL:

The Town of Rockingham, Vermont is soliciting proposals and bids for necessary repairs to the wooden Worrall Covered Bridge. The bridge is located on Williams Road approximately 1/4 of a mile from the Rt 103 intersection. Williams Road is currently closed for traffic at the Worrall Bridge.

The Town of Rockingham has engaged the services of the design / engineering firm Clough-Harbor. All repairs shall be made according to provided plans and specifications.

The Town of Rockingham shall provide construction oversight on a daily basis.

2. Guidelines for Prospective CONTRACTOR:

It is the policy of the TOWN that Contracts be awarded only to responsible CONTRACTORS. In order to qualify as responsible, a prospective CONTRACTOR must meet the following standards as they relate to this request:

- a. Have the adequate financial resources for performance or have the ability to obtain such resources as required during performance;
- b. Have the necessary experience, organization, technical and professional qualifications, skills, equipment and facilities;
- c. Be able to comply with the proposed or required time of completion or performance schedule;
- d. Have a satisfactory record of performance and documented successful completion of similar projects. Contractor must supply letters of reference and examples of similar projects they have successfully completed.
- e. Contractor must provide a reasonable start and completion date for this project.

3. Timetable:

Proposals: **Due Thursday, March 1, 2012, at 4:00 PM**

Location: Town Manager's Office
2nd Floor, Town Hall
7 Square Bellows Falls
PO Box 43
Bellows Falls, VT 05101

Contract will awarded at a scheduled Board of Selectmen meeting at earliest convenience.

Work Schedule: **Contractor should clearly state anticipated start and completion dates in bid document.**

4. Scope of Services:

ALL WORK SHALL BE DONE ACCORDING TO THE DESIGN AND SPECIFICATIONS PROVIDED BY ENGINEER AND TOWN OF ROCKINGHAM.

ALL MATERIALS AND CONSTRUCTION SHALL CONFORM TO STATE OF VERMONT AGENCY OF TRANSPORTATION'S STANDARD SPECIFICATION FOR CONSTRUCTION, DATED 2011, AND ITS LATEST REVISIONS, AND THE AASHTO STANDARD SPECIFICATIONS FOR HIGHWAY BRIDGES, 17TH EDITION, DATED 2002, AND ITS LATEST REVISIONS.

IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO CONFIRM THE DIMENSIONS AND DETAILS OF EXISTING BRIDGE FEATURES AND COMPONENTS PRIOR TO THE FABRICATION OF NEW BRIDGE COMPONENTS.

THE CONTRACTOR SHALL TAKE SPECIAL CARE AND PRECAUTION TO ENSURE THAT NO DEBRIS FALLS INTO THE WILLIAMS RIVER DURING CONSTRUCTION. ALL MATERIAL FALLING IN THE AREA BELOW AND ADJACENT TO THE BRIDGE SHALL BE REMOVED AND DISPOSED OF BY THE CONTRACTOR, AT THE CONTRACTORS' EXPENSE TO THE SATISFACTION OF THE ENGINEER.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING A SUITABLE STAGING AREA, INCLUDING OBTAINING NECESSARY PERMITS AND CLEARANCE.

FINAL PAYMENT WILL BE HELD UNTIL COMPLETION OF PROJECT AND SUCCESSFUL INSPECTION OF ALL REPAIRS.

ANY DAMAGE TO ADJACENT PROPERTIES AND AGRICULTURAL LAND WILL BE THE RESPONSIBILITY OF THE CONTRACTOR.

TOWN OF ROCKINGHAM SHALL BE RESPONSIBLE FOR ANY NEEDED WORK ON ROADWAY APPROACHES AND GUARDRAILS.

5. Preparation of Quotes:

1. Prices quoted shall remain in effect for a period of Thirty (30) days after the date and time for receipt of proposals.
2. The Town reserves the right to accept or reject any or all proposals received as a result of this request, or to cancel in part or in its entirety the Request for Proposals, if in the best interest of the Town to do so.
3. All proposals shall be submitted in a sealed envelope clearly marked "Worrall Bridge Repairs." No emailed, faxed, or late proposals will be accepted.
4. All questions shall be directed to Town Manager Tim Cullenen at the Rockingham Town Hall, 7 Square, Bellows Falls, VT 05101. Phone: 802-463-3964, extension 104.
tcullenen@rockbf.org

6. Quotes

1. Proposals shall be submitted on this form and must be signed by the Contractor or his/her Authorized representative.
2. Proposals shall be accompanied by detailed specifications on exactly what the Contractor is proposing to do and install to accomplish the Task. Options with costs may be specified for each task.
3. Proposals shall include descriptions of all warranties.
4. The chosen Contractor shall supply the Town with a Certificate of Insurance showing liability coverage no less than \$1,000,000 as well as proof of Workers' Compensation insurance for all employees engaged in work on this project.
5. All Bids shall be submitted in a sealed envelope clearly marked "Worrall Bridge Repairs".

Total Cost: \$ _____

Contractor signature, title
Name, address, and phone number:

Date