

Municipal Planning Grants

Municipal Planning Grants (MPGs) will be available once again this year. The total funding for MPGs was reduced from around \$800,000 available in previous years to \$408,700 for fiscal year 2010. Given the state's financial challenges, the fact that funding is available at all can be credited to the important work communities like yours have undertaken with help from the MPG program.

Key Dates

Applications due	September 30, 2009
RPC Confirmation of Municipal Planning Process	September 30, 2009
Award Decision	November 2009
Project Completion Date.....	May 9, 2011
Online Application Training Dates	September 1, 3-5 p.m. and September 19, 12-2 p.m.

All outreach about the MPGs will be by email, and all applications must be submitted online.

Municipal Planning Grant Program Details

Municipalities may apply for up to \$15,000 for single applications or up to \$25,000 for multi-town (consortia) applications. No local match is required at this time but only one application per municipality may be submitted. Municipal Planning grant applications for FY10 will only be accepted online and are due on September 30, 2009.

Access to the online application will be available in August, but we encourage you to start planning your projects now and begin the application process by taking the following steps:

1. Review the [Program Description](#) to determine the eligibility of your town and project. Pay special attention to the competitive criteria and statewide priorities in determining if you have a project that is a good candidate for funding through this program.
2. Meet with your local planning commission, selectboard, and other entities to discuss and agree on a project. Municipal organizations other than the planning commission (e.g. conservation commission) may apply but must have approval from both the planning commission and selectboard.
3. Review the [sample application](#) and develop a work plan and budget for your project with input from your [regional planning commission \(RPC\)](#) and/or a private consultant.
4. Write any "essay" responses to the application questions in a word processing document that can later be pasted into the online application.
5. If you or your town has not yet used the online grants management system, review the [Roles](#) and determine who will fill those roles from your municipality.
6. Create a new user account on the system following the instructions provided on [Grants Management Log-in page](#).
7. New Municipal/Authorizing Official(s) will need to create a new user account on that site and obtain the necessary validation by calling 802-828-5249 during business hours.
8. If you need coaching, sign up for one of the optional [online application trainings](#).

Municipal Planning Grants

Anyone who has created a user account in the online grants management system (this year or last) will be notified by email in August when the FY10 online application is ready for use.

Questions? Please contact the MPG program administrator, Wendy Tudor, at 802-828-5249 (direct line), 800-622-4553 (toll free) or email wendy.tudor@state.vt.us.