What is the "Account Administrator" role in Treasury's Portal?

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The **Account Administrator**** has the administrative role of maintaining the names and contact information of the designated individuals for SLFRF/ARPA reporting. The Account Administrator is also responsible for working within your organization to determine its designees for the roles of **Point of Contact for Reporting** and **Authorized Representative for Reporting** and providing their names and contact information via Treasury's Portal. Finally, the Account Administrator is responsible for making any changes or updates to the user roles as needed over the award period. ***We recommend that the Account Administrator identify an individual to serve in his/her place in the event of staff changes.***

****Please note, for NEUs, the point of contact (this person is the "Authorized Representative") initially provided to their State for determining eligibility will automatically be designated as an Account Administrator.***

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