

# **ARPA: Compliance and Reporting**

**ARPA reporting was due April 30, 2025**

**and**

**EVERYONE should have submitted the 2025**

**Project & Expenditure Report**

If you failed to report, Treasury will send you a "Notice of Noncompliance" and if you do not report within the timeline they indicate, they will ask you to pay back your entire ARPA award.

**Link to Treasury's reporting portal:**

**<https://portal.treasury.gov/compliance>**

**Better late than never! Do you need help completing your 2025 reporting?**

**Email [kbuckley@vlct.org](mailto:kbuckley@vlct.org) for assistance.**

[HELP: Accessing Treasury's Reporting Portal](#)

[ARPA FAQs](#)

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# Key Resources to Help You Prepare for Your Report

- If you are using the U.S. Treasury's Reporting Portal for the first time, you will need a Login.gov user account. To create a Login.gov account, go to <https://login.gov/create-an-account/>.
  - U.S. Department of the Treasury resources:
    - [NEU Webinar: Portal Demonstration & Overview of SLFRF Reporting and Compliance Responsibilities](#)
    - [Project and Expenditure Report User Guide](#) (January 1, 2025, Version 13)
  - VLCT resources:
    - [2024 Vermont NEUs Guide to Treasury's Portal](#) - For help designating roles and completing your 2024 Project & Expenditure Report.
    - [American Rescue Plan Act \(ARPA\) homepage](#)
    - [ARPA: Compliance and Reporting](#)
    - [ARPA FAQs](#)
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## Quick Troubleshooting

### Salesforce "Single-Sign On" Issue? Try These Steps

- Ensure you use Google Chrome ([download available](#))
- Clear the Cache and Cookies for Chrome ([tutorial](#))
- Restart Chrome and close all tabs/windows before attempting to login.
- Do not use autofill or copy/paste emails and passwords when logging in.
- Login with the portal in which you registered with and do not use bookmarks:



- [Login.gov](https://login.gov)
- [ID.me](https://id.me)
- Ensure firewalls are not blocking access to the Treasury site.
- If the problem persists, reach out to [SLFRF@treasury.gov](mailto:SLFRF@treasury.gov) providing detailed information/screenshots of the issue.

### **Is There a Simplified Reporting Process for Cities That Have Fully Obligated and Expended Their Funds?**

Treasury is in the process of formalizing the closeout process. Until it is officially announced, you must continue submitting reports.

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## **Quick Links**

- [State and Local Fiscal Recovery Funds](#) Treasury's ARPA homepage
- [Final Rule](#) Issued January 6, 2022, the Final Rule (FR) outlines how Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) may be spent.
- [Obligation Interim Final Rule](#) (November 20, 2023)
- [Obligation Interim Final Rule: Quick Reference Guide](#) (November 2023)
- [Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule](#)
- [SLFRF Final Rule FAQ](#)
- [FAQ - Project and Expenditure Report User Guide - Appendix J](#) (April 1, 2024)



# "Agreements" - Grant Awards Documents

- [Treasury - NEU Agreements and Supporting Documents User Guide](#)
- [Award Terms and Conditions](#). This is your [grant agreement](#). It should be signed by the [Authorized Representative](#) for your municipality and dated with your "[Date of Award](#)."
- [Assurance of Compliance With Civil Rights Requirements](#). This document should be signed by the [Authorized Representative](#) for your municipality and dated with your "[Date of Award](#)."
- Budget documents that validate your municipality's top-line budget total provided to the State of Vermont when you certified to accept your award.

## Compliance and Reporting Documents & User Guides

### Treasury Resources

- [Project and Expenditure Report User Guide](#) January 1, 2025, Version 13)
- [Compliance and Reporting Guidance for State and Local Fiscal Recovery Funds](#) This Treasury guidance provides details, requirements, and clarification for each recipient's compliance and reporting responsibilities.

### Uniform Guidance

- **Revenue Loss (Expenditure Category 6.1)** - For towns, cities and villages that elected the standard allowance and will spend their funds on the "[provision of government services](#)" (Expenditure Category 6.1 Revenue Replacement), then only certain sections of Uniform Guidance ([2 CFR Part 200](#)) apply to the use of these



funds. Please refer to this [2 CFR Part 200 Table of Contents \(modified for revenue loss\)](#) that has been highlighted to show these sections.

