

# 2023 VLCT, PACIF, and VERB Annual Meeting Warning and Materials

As part of Town Fair 2023, the Vermont League of Cities and Towns (VLCT), VLCT Property and Casualty Intermunicipal Fund, Inc. (PACIF), and VLCT Employment Resource and Benefits Trust, Inc. (VERB, dba “Unemployment Insurance Program”) will hold their **annual business meetings of the membership on Tuesday, September 26, from 1 PM to 2:15 PM**. The meetings will be held in person at the **DoubleTree by Hilton at 870 Williston Road in South Burlington, Vermont**. The three annual meetings will be held consecutively: VERB will begin the meeting at 1:00 PM, the PACIF meeting will follow, and VLCT’s meeting will conclude the session.

Every VLCT, PACIF, and VERB member that wants to vote at the annual meetings must **designate voting delegate(s)**. To ensure that all three organizations’ members are properly represented and able to participate in the election of officers and any other item that may properly come before the membership, we are asking that **your legislative body designate one official** as the Voting Delegate **for each VLCT organization** that your municipal entity is a member of. You may delegate different people for each VLCT organization or a single person as the delegate for two or all three of the meetings. Keep in mind that only cities and towns are voting members of VLCT, while villages and other municipal entities may participate in the PACIF and VERB meetings.

Designate Your Voting Delegate

Please find additional relevant materials in the left-hand Links panel. More will be posted there as they become available.

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## **PRELIMINARY AGENDA**

### **1. Welcome and Introduction**

### **2. VLCT Employment Resource and Benefits Trust, Inc. (VERB) Annual Business Meeting**

- Call to Order by President Charles Safford
- Approval of Agenda
- Approval of 2022 PACIF and VERB Joint Annual Meeting Minutes
- Financial Audit Report
- Report of the President
- Report of the Nominating Committee
- Election of Directors
- Any Other Business

- Adjourn

### **3. VLCT Property and Casualty Intermunicipal Fund, Inc. (PACIF) Annual Business Meeting**

- Call to Order by President Jackie Higgins
- Approval of Agenda
- Approval of 2022 PACIF and VERB Joint Annual Meeting Minutes
- Financial Audit Report
- Report of the President
- Staff Report
- Report of the Nominating Committee
- Election of Directors
- Any Other Business

- Adjourn

#### **4. Vermont League of Cities and Towns (VLCT) Annual Business Meeting**

- Call to Order by President Jessie Baker
- Introduction of the Board of Directors
- Approval of Governing Rules of the Annual Meeting
- Approval of Annual Meeting Agenda
- Approval of 2022 VLCT Annual Meeting Minutes
- Executive Director's Report
- Financial Audit Report
- Report of the Nominating Committee
- Election of Officers and Directors
- Introduction of Officers and Directors

- Any Other Business

- Adjourn

## **5. Concluding Remarks**

Publication Date

06/23/2023