

December 06, 2024

Updated Local Emergency Management Plan

Requirements for 2025



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Current as of: 2/12/2026*



In late December, Vermont Emergency Management will release new Local Emergency Management Plan requirements for 2025. Cities and towns can still submit a short form, long form, or any type of document they wish as long as it meets the new minimum requirements and includes the new municipal adoption form.

A few of the changes to the requirements include:

- Regional Emergency Management Committee (REMC) representatives must be listed on the Municipal Adoption Form.
- The Emergency Management Director must be one of the individuals who wrote the plan.
- Plans will require listing a shelter that the city or town has the authority to open.
- Local Emergency Management Plans will still need to be submitted after town meeting day, but the deadline will be extended to June 1st.

Municipalities will submit an updated Local Emergency Management Plan directly to their VEM Regional Coordinator. These Regional Coordinators will also be available to support the city or town with updating the plan ahead of the new June 1st deadline.

Changes will be announced to the current 3 points of contact in each Local Emergency Management Plan in late December.

