

Town Fair 25 Exhibitor Information

Town Fair 2025 – October 8, 2025, at the DoubleTree by Hilton in Burlington, VT

Town Fair is VLCT's popular annual conference. Members and partners connect with counterparts and customers from all around the state. Typical conference attendance is 500+ and gives members and vendors time to learn about the most critical topics, products, and services, all in

one place. It's an unparalleled experience that includes numerous networking opportunities.

Exhibitor Booth Staff Registration

This form is **ONLY** for currently registered Business Alliance Program Members. Your previous registration signed you up for a booth/sponsorship. This form is for the individuals attending Town Fair to staff your booth on October 8. You do not have to login to complete the sign-up.

Important Show Times

	Date	Time
Set-Up (evening before)	Tuesday, October 7	4:00 PM to 6:00 PM
Set-Up (morning of)	Wednesday, October 8	6:00 AM to 8:00 AM
SHOW HOURS	Wednesday, October 8	7:30 AM to 4:30 PM
Breakdown Time	Wednesday, October 8	4:30 PM - Exhibitors cannot breakdown prior to 4:30 PM. NO EXCEPTIONS.

Address and Shipping Information

Exhibitors are able to direct-ship booths and materials to the hotel. Please time your shipment to arrive on October 7 and follow the addressing information below.

To: Exhibitor Name and Booth #
For: Vermont League of Cities & Towns - Town Fair
c/o: Capital Convention Contractors
DoubleTree by Hilton Burlington
870 Williston Road

South Burlington, VT 05403

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