Hybrid Public Meeting Software Guidance

The Municipal Assistance Center created several new tools for hybrid (combined in-person and remote) public meetings. Please note this guidance is not exhaustive, and we highly recommend you connect with your IT providers and/or review software providers carefully before making a selection. If you are already using remote meeting software for internal or external uses, review

security protocols with your software provider and make adjustments to your settings as necessary.

This software guidance is part of our Hybrid Public Meeting Toolkit (below). The toolkit includes a checklist for hybrid public meetings and other helpful resources.

If you have additional questions about Open Meeting Law requirements, please refer to our <u>Open Meeting Law</u> pages or contact the Municipal Assistance Center inquiry service at 1-800-649-7915 or <u>info@vlct.org</u>.

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