



Published on *Vermont League of Cities and Towns* (<https://www.vlct.org>)

[Home](#) > VLCT Board of Directors Meeting Agenda 2018 11-19

VLCT Board of Directors Meeting Agenda 2018 11-19

VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

Monday, November 19, 2018
Vermont Room
VLCT Offices, Montpelier

AGENDA

1. **Call to order by President;** introduction of new members and guests, if any (12:20)
2. **Additions and deletions to the Agenda.** Action Suggested: Board members should review the agenda, including adding or deleting items, moving items to and from the consent agenda, and having the President, board members, and staff identify items to be added under "Other Business." (12:22)
3. **Consent Agenda Items.** Action Suggested: Approve all items in gross and without debate or amendment. A single member can demand a separate vote for any of the series offered. Items voted separately require a separate motion to approve and may be fully debated and amended at the end of the agenda. a. Approve Minutes of the October 3, 2018 meeting; b. Accept Personnel Report. (12:23)
4. **Organizational Update.** Action Suggested: Staff will provide an update about current initiatives throughout the organization. No action is required. (12:25_)
5. **Customer Relations Management System.** Action Suggested: Staff will facilitate a demonstration of the capabilities of the CRM that VLCT hopes to install in 2019 (Phase I). (12:30)
6. **Financial Update:** Third Quarter Report. Action Suggested: Deputy Director and Chief Financial Officer Mike Gilbar will present the 2018 VLCT third quarter financials. Staff recommends that the Board accept the report and provide staff with any further guidance necessary. (1:00)
7. **Budget.** Action Suggested: Deputy Director and Chief Financial Officer Mike Gilbar will present the finalized draft of the VLCT 2019 budget. Staff recommends that the Board adopt the budget with any amendments it deems appropriate. (1:15)
8. **Dues.** Action Suggested: Deputy Director and Chief Financial Officer Mike Gilbar will present the draft

2019-20 VLCT dues. Staff recommends that the Board adopt the dues as calculated for each membership category. (1:55)

9. **Review of Legislative Matters.** Action Suggested: Staff asks that the Board review and adopt the 2019-20 priority municipal policies for the 2019 legislative session. Karen Horn and Gwynn Zakov will also update the Board about ongoing study committees. (2:10)

10. **2018 Town Fair Debrief.** Action Suggested: Staff requests that the Board provide feedback about Town Fair and offer any advice and suggestions that members have. In addition, staff will share feedback received from staff and members for Board reaction. (2:35)

11. **2019 VLCT Board Meeting Dates.** Action Suggested: Staff requests that the Board review tentative meeting dates and vote to finalize those 2018 meeting dates. (2:50)

12. **Other Business.** (2:55)

- a. Consent Agenda Items to be voted separately
- b. President's Initiatives
- c. Member Initiatives
- d. Staff Initiatives
- e. **Informational Materials:** Annual Conflict of Interest Policy and Forms for Board members to sign
- f. **Adjourn** (3:00)

Board or Committee:

VLCT Board of Directors

Board/Committee Meeting Date:

Monday, November 19, 2018
