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**Vermont League of Cities and Towns
Board of Directors Meeting
Thursday, March 14, 2019
VLCT Offices, Montpelier**

Minutes

Members Present: President Dominic Cloud, Vice President Miro Weinberger and Members Jessie Baker, Deb Beckett, Peter Elwell, Bill Fraser, Mary Ann Goulette, Ken Linsley, Sandy Pinsonault, George Putnam, Charles Safford, and Lucrecia Wonsor.

Others Present: VLCT staff: Karen Horn, Jessica Hill, Abigail Friedman via telephone, Mike Gilbar, Dean Mudgett, and Maura Carroll.

Agenda Item #1: Call to order by the President. President Cloud called the meeting to order at 12:20 p.m. and welcomed all to the meeting.

Agenda Item #2: Additions and Deletions to the Agenda. On motion duly made by Member Pinsonault and seconded by Member Cadwell, the Board unanimously voted to approve the agenda.

Agenda Item #3: Consent Agenda Items. On motion duly made by Member Wonsor and seconded by Member Safford, the Board unanimously voted to approve the consent agenda.

Agenda Item #4: Organizational Update. Maura Carroll offered an update on projects underway at VLCT, including the Customer Relations Management Program (CRM) Phase 1, the branding project, rolling out the Trakstar performance evaluation system and upcoming events, the Economic Development Forum in Burke on March 27 and the Selectboard Institute in Rutland on March 30. She also reported on the recent National League of Cities Conference in Washington, D.C., the community meeting in Poultney and the community visit with Sharon, Royalton, Tunbridge and Strafford.

Agenda Item #5: Signatory for Bank Accounts. Deputy Director and CFO Mike Gilbar offered a resolution authorizing the addition of Deputy Finance Director Jeremiah Breer to all VLCT, PACIF and VERB bank accounts. On motion duly made by Member Safford, and seconded by President Cloud, the Board unanimously voted to adopt the resolution.

Agenda Item #6: 2018 Financial Overview. Deputy Director and CFO Mike Gilbar offered a brief overview of the unaudited financials for 2018, reminding the Board that, in order to complete the audit, VLCT is awaiting final pension numbers from VMERS. He reported that there is a \$57,000 surplus and that VLCT is in a strong financial position. He also responded to questions from the Board.

Agenda Item #7: Tax Department RFP for Grand List Software and Other Related Items. Maura Carroll provided an update on the State's Grand List RFP process and the steps being taken to gather information and assist members in checking the current security of their own IT systems. She also indicated that she would be contacting the State about the status of VLCT's role in the RFP process, that she had been communicating with Ernie Saunders from NEMRC and that Abby Friedman had attended the most recent VALA meeting and shared the discussion by listers and assessors about the RFP language. There was consensus at that meeting that the language is broad and a concern that the successful bidder be willing and able to incorporate the concerns of listers and address the need for a workable solution for grand list maintenance.

Agenda Item #8: Appointment to Downtown Development Board. No applications have been received to date for this appointment. Staff will keep the Board apprised and bring applications received to the next Board meeting. On motion duly made by Member Fraser and seconded by Member Elwell, the Board voted unanimously to appoint the Executive Director or her designee to serve as the interim VLCT representative until a permanent appointment can be made.

Agenda Item #9: Legislative Update. Karen Horn provided the Board with an update of legislative activities. Her report included updates of legislation affecting self-governance, rental housing, marijuana taxation and regulation, clean water, miscellaneous taxes, transportation funding and the gas tax, town clerk fees, education funding, the Act 250 Commission and paid family leave. She responded to several inquiries from the Board.

Agenda Item #10: Other Business. No other business was brought forward.

On motion duly made by Member Pinsonault and seconded by Member Beckett, the Board unanimously voted to adjourn the meeting at 2:10 p.m.

Respectfully submitted,
Maura Carroll, Executive Director

Board or Committee:

VLCT Board of Directors

Board/Committee Meeting Date:

Thursday, March 14, 2019

Resource Category:

- Minutes
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