



Published on *Vermont League of Cities and Towns* (<https://www.vlct.org>)

[Home](#) > VLCT Board of Directors Meeting Minutes 2017 04-06

VLCT Board of Directors Meeting Minutes 2017 04-06

**Vermont League of Cities and Towns
Board of Directors Meeting
Thursday, April 6, 2017**

Minutes

Members Present: President Cadwell, and Members Cloud, Richard, Safford, Simmons, Weinberger and White. Members Beckett, Hurd and Whittaker attended via telephone.

Others Present: VLCT staff members Karen Horn, Gwynn Zakov, Lisa Goodell, Jessica Hill, and Maura Carroll.

Agenda Item #1: Call to order by the President

President Cadwell called the meeting to order at 12:30 p.m. and welcomed everyone to the meeting.

Agenda Item #2: Additions and Deletions to the Agenda

On motion duly made by Member Simmons and seconded by Member Safford, the Board unanimously voted to approve the agenda as presented.

Agenda Item #3: Consent Agenda Items

On motion duly made by Member Safford and seconded by Member Simmons, the Board unanimously approved the Personnel Report and the amended minutes of the March 9, 2017 Board meeting. The amendment corrected the date listed on the minutes and added Mayor Weinberger to the list of attendees at the meeting.

Agenda Item #4: Organizational Update

Maura Carroll reported on VLCT activities, including the new staff member in Risk Management Services, interviews for the new Communications and Marketing Director, negotiations with the vendor for Cloud-based computer services, update of the website and the anticipated late delivery of the audit due to the lateness of the VMERS audit. Maura was asked to contact Beth Pearce concerning whether anything further can be done to advance the completion date.

Agenda Item #5: Amendment to Article VII of the Bylaws

On motion duly made by Member Hurd and seconded by Member Beckett, the Board unanimously voted to approve the amendment to the Bylaws and bring the amendment to the membership at the Annual

Meeting in October.

Agenda Item #6 2016 Annual Report

On motion duly made by Member Cloud and seconded by Member Richard, the Board unanimously voted to adopt the Annual Report as presented and distribute it to the membership.

Agenda Item #7 50th Anniversary Update

Maura Carroll updated the Board on the planning for the Anniversary celebration on June 27. She asked the for Board input about recommendations for the formal program agenda. Board members responded that in addition to what is already planned, staff should ask former Board members and those instrumental in the operation of VLCT to offer remarks or vignettes.

Agenda Item #8 Human Resources Assistance Program Update

Jill Muhr, VLCT's Human Resources Consultant, provided an update of the many activities of the Human Resources Assistance Program since the inception of the program 1½ years ago. On motion duly made by Member Whittaker and seconded by Member Simmons, the Board voted unanimously to accept the report, with thanks.

Agenda Item #9 Legislative Update

Karen Horn and Gwynn Zakov provided updates about legislative session activity. Discussion included legislation amending the statute pertaining to the investment of cemetery funds; law enforcement decertification process and standards; energy siting; municipal authorization to appoint clerks and treasurers; the definition of "independent contractor" and creation of a presumption that PTSD suffered by a police officer, firefighter or rescue or ambulance worker is suffered in the line of duty. There was discussion also about regulations affecting contaminated soils and the significant effect that definitions in those regulations have on the ability to develop in communities.

Agenda Item #10 Appointment to the Public Transit Committee

On motion duly made by Member Safford and seconded by Member Richard, the Board voted unanimously to appoint Meredith Birkett, Village of Johnson Village Manager, to serve as VLCT's representative to the Public Transit Committee.

There was discussion about the need for a municipal representative, designated by VLCT, to serve on the Vermont Downtown Development Board. The Board will consider possible candidates and discuss at a future meeting.

Agenda Item #11 Town Fair Update

Member Weinberger updated the Board about the work that he and his staff have done to bring Town Fair to Burlington in 2018. Board discussion included the square footage and options at the Hilton Burlington and the potential for changing the Town Fair date. Lisa Goodell and Jessi Hill also provided some details about the process of changing venues and dates.

On motion duly made by President Cadwell and seconded by Member Richard, the Board unanimously voted to schedule the 2018 Town Fair at the Sheraton in South Burlington and have the staff work with Member Weinberger and Burlington city staff to develop some opportunities to bring attendees into downtown Burlington. Further, staff will survey VLCT members to determine if and when Town Fair could be rescheduled in 2019 to afford Burlington the opportunity to host the event.

Agenda Item #12 Other Business

President Cadwell updated the Board about the process for filling the vacancy on the Board and electing a new Vice President. The Nominating Committee, comprising Members Shepeluk, Safford and White, will meet prior to the May Board meeting to discuss the candidates who have applied for the vacancy and the interest in the Vice President position and will report its recommendations to the Board at the May meeting.

On motion duly made by Member Weinberger and seconded by Member Simmons, the Board unanimously voted to adjourn the meeting at 2:50 p.m.

Respectfully submitted,
Maura Carroll, Executive Director

Board or Committee:

VLCT Board of Directors

Board Meeting Date:

Thursday, April 06, 2017

Resource Category:

- Minutes
-