2020 Workers' Compensation Audits Coming Soon

January 27, 2021. In mid-February, PACIF's Underwriting team will email its 2020 workers' compensation payroll audit request to all PACIF members. This year, all audits will be conducted virtually, in a process very similar to last year.

To expedite the audits, the Underwriting team asks that you take notice of the pre-planning elements listed in the February email. Here's a quick preview:

- Having complete and current documentation for contractors is an important part of the audit process. You can start using the [PACIF Toolkit for Documenting Subcontractors and Sole Proprietors](https://www.vlct.org) now to check for any gaps and fill them soon.
- You will need to generate 2020 payroll reports, collect additional documents, scan the paper records, and return all information via email.
- An underwriter may schedule a virtual meeting using Zoom or Microsoft Teams if necessary to complete the audit.
- Starting the process soon after you receive the email, and asking questions early, will prevent last-minute bottlenecks.

If you have any questions or concerns about this year's audit process, please email the Underwriting team at [underwritingdept@vlct.org](mailto:underwritingdept@vlct.org).
WORKERS COMPENSATION AUDITS COMING SOON

Links
[2] mailto:underwritingdept@vlct.org