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**Vermont League of Cities and Towns
Board of Directors Meeting
Wednesday, October 4, 2017
Gateway I, Killington Grand Resort Hotel**

Minutes

Members Present: President Cadwell, Vice President Cloud, and Members Beckett, Elwell, Hurd, Pinsonault, Richard, Safford, Shepeluk, Simmons, Weinberger and Whittaker.

Others Present: Guests: MaryAnne Goulette, Town Manager, West Rutland, Todd Provencher, Finance Director, Montpelier; VLCT staff members: Karen Horn, Gwynn Zakov, Mike Gilbar, Jessica Hill, Abigail Friedman, Dean Mudgett, Allyson Barrieau, Jeremiah Breer and Maura Carroll.

Agenda Item #1: Call to order by the President. President Cadwell called the meeting to order at 10:32 a.m. and welcomed all to the meeting.

Agenda Item #2: Additions and Deletions to the Agenda. Member Whittaker asked to add two items under Member Initiatives in Other Business. On motion duly made by Member Whittaker and seconded by Member Safford, the Board unanimously voted to approve the agenda with additions.

Agenda Item #3: Consent Agenda Items. On motion duly made by Member Shepeluk and seconded by Member Richard, the Board unanimously voted to approve the minutes of the September 7, 2017 Board meeting.

Agenda Item #4: Organizational Update. Maura Carroll offered updates about the progress of the migration to the cloud, the project undertaking a review of values by the organization and the process of listening sessions to be scheduled in 2018.

Agenda Item #5: Brand Identity. Dean Mudgett and Allyson Barrieau presented a series of draft VLCT logo changes and explained the background of each option. Staff is seeking Board input about this project and received a variety of comments providing guidance. It was recommended that the process move a bit slower and perhaps integrate the final design with feedback from the listening sessions or attendees at Local Government Day in February.

Agenda Item #6: Preliminary Budget. Deputy Director and CFO Mike Gilbar presented the preliminary 2018 VLCT budget and responded to questions from the Board. Jessica Hill provided information about the health plans VLCT offers its employees and responded to questions from the Board.

Agenda Item #7: Review of Legislative Matters and Municipal Legislative Policy Process. Karen Horn and Gwynn Zakov distributed and reviewed the Annual Meeting Guide and responded to several inquiries from the Board.

Agenda Item #8: Final Details for Town Fair. Maura Carroll distributed assignments for Board members connecting with exhibitors during Town Fair and reviewed other last minute details of the event.

Agenda Item #9: Other Business. (c.) Member Initiatives Member Whittaker asked staff to invite representatives of the Tax Department to a Board meeting to discuss issues with the Board as well as specific representatives of the current use value section of the Tax Department to discuss the enforcement of the farm building exemption.

On motion duly made by Member Elwell and seconded by Member Safford, the Board unanimously voted to adjourn the meeting at 12:30 p.m.

Respectfully submitted,

Maura Carroll
Executive Director

Board or Committee:
VLCT Board of Directors

Resource Category:

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