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## Model Rules of Procedure for Board of Civil Authority Hearings

MAC recommends that every board of civil authority (BCA) should adopt and follow written rules of procedure for conducting tax assessment appeal hearings. Rules of procedure can be helpful to both town officials and taxpayers. They provide a script for hearings, instruct the BCA, and inform taxpayers about what to expect. They also help provide consistency throughout the hearing process.

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If you have additional questions or are interested in MAC training, drafting, or review services please contact the staff at the VLCT Municipal Assistance Center. Members can reach us at [info@vlct.org](mailto:info@vlct.org) [1] or call 1-800-649-7915.

While every effort is made to provide members with the most accurate information possible, this information does not constitute legal advice.

### Documents:

 [Model Rules of Procedure for BCAs.doc](#) [2]

### Links:

[Property Tax Assessment Appeals Home Page](#) [3]

### Publication Date:

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### Resource Category:

- Guidance
  - Model
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### Links

[1] <mailto:info@vlct.org?subject=MAC%20Inquiry>

[2] <https://www.vlct.org/sites/default/files/documents/Resource/Model%20Rules%20of%20Procedure%20for%20BCAs.doc>

[3] <https://www.vlct.org/node/4951>