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Vermont League of Cities and Towns Board of Directors Meeting Thursday, May 3, 2018

Minutes

Members Present: President Cloud, Vice President Weinberger and Members Beckett, Cadwell, Elwell, Fraser, Goulette, Pinsonault, Safford, Simmons, White, Whittaker and Wonsor.

Others Present: VLCT staff members: Karen Horn, Gwynn Zakov, Mike Gilbar, Jessica Hill, and Maura Carroll.

Agenda Item #1: Call to order by the President. President Cloud called the meeting to order at 12:25 p.m. and welcomed all to the meeting.

Agenda Item #2: Additions and Deletions to the Agenda. On motion duly made by Member Cadwell and seconded by Member Pinsonault, the Board unanimously voted to approve the agenda as amended to include items to be addressed under President and Member Initiatives.

Agenda Item #3: Consent Agenda Items. On motion duly made by Member Simmons and seconded by Member Cadwell, the Board unanimously voted to approve the consent agenda items.

Agenda Item #4: Organizational Update. Maura Carroll reported that the Employee Survey has been completed, Leadership Team is reviewing it and determining how to communicate the results to staff. She also said she plans to delete old audio recordings of VLCT Board meetings and is applying for an employer seat on the Vermont Municipal Employer Retirement System Board. Other organizational activities are covered in separate agenda items.

Agenda Item #5: VLCT Drug and Alcohol Policy. Jessica Hill presented the policy as drafted by staff to address any potential drug or alcohol problems that might arise in the workplace. On motion duly made by Member Goulette and seconded by Member Simmons, the Board unanimously voted to approve the policy as written.

Agenda Item #6: 2017 Annual Report. Maura Carroll presented the draft Annual Report for the Board's consideration. On motion duly made by Member Cadwell and seconded by Member Wonsor, the

Board unanimously voted to approve the report and have it distributed to VLCT's membership.

Agenda Item #7: 2018 VLCT Annual Meeting. Board members discussed the municipal legislative policy development and adoption process and asked questions of staff. On motion duly made by Member Cadwell and seconded by Member Pinsonault, the Board unanimously voted to include an introductory paragraph to the "Procedure for Adoption of the VLCT Municipal Policy" at the Annual Meeting. In addition, staff will continue to address ways to streamline the system and assure that broad policy statements are adopted.

Agenda Item #8: First Quarter Financials. Mike Gilbar reported on the financials for the first quarter and responded to questions from the Board. On motion duly made by Member Cadwell and seconded by Member Beckett, the Board unanimously voted to approve the financial report.

Agenda Item #9: Legislative Session Update. Karen Horn and Gwynn Zakov offered updates to the Board on education funding, citizen environmental lawsuits, stormwater management, lease lands, open meetings, town fees, clean water funding and regulation of law enforcement by the Office of Professional Regulation and responded to inquiries from the Board.

Agenda Item #10: Listening Sessions. Maura Carroll reported that although attendance is low to date, the information conveyed by local officials attending the sessions is very valuable. Board members spoke briefly about the experience in their regions. The next sessions are scheduled for Wednesday, May 16, at 6:00 p.m. in Bennington, Tuesday, May 22, at 6:00 p.m. in Newport City, and Wednesday, May 23, at 5:30 p.m. in St. Johnsbury.

Agenda Item #11: Other.

b. President's Initiatives. On motion duly made by Vice President Weinberger and seconded by Member Goulette, the Board unanimously delegated authority to President Cloud to appoint the 2018 municipal policy committee chairs and the remaining members of the committees.

c. Member Initiatives. Member Whittaker expressed concern about emergency management issues in small towns, as a follow-up to comments made last month. Assigning an incident commander for situations arising in a small town can be a considerable problem. He indicated that the plan in Brunswick is to react to an emergency and then seek assistance from VLCT once it has been addressed.

On motion duly made by Member Pinsonault and seconded by Member Whittaker, the Board unanimously voted to adjourn the meeting at 2:25 p.m.

Respectfully submitted,
Maura Carroll, Executive Director

