



March 2021 Vermont Municipal Calendar

DATE	DESCRIPTION	CITATION
MON, MAR 1	Board of civil authority must appoint a presiding officer if the town clerk or other regular presiding officer is unable to preside at the Australian ballot portion of town meeting, or if more than one polling place is used.	17:2452
MON, MAR 1	Any time prior to the day of the election, the board of civil authority must appoint assistant election officers.	17:2454
MON, MAR 1	Presiding officer must notify election officers of their hours and duties.	17:2455
MON, MAR 1	Last day for legislative body to hold public informational hearing on any public question to be voted by Australian ballot at town meeting if not held in conjunction with town meeting.	17:2680(g)
MON, MAR 1	In towns using Australian ballot, voters or their family members, authorized persons, or health care providers may request early or absentee ballots until 5:00 p.m. or when the town clerk's office closes. If the clerk has no office hours on the day before the election, absentee requests may be filed until the clerk's office closes on the last day the office is open prior to the election.☐	17:2531(a) 2532(a)
MON, MAR 1	In towns using Australian ballot, voters or their family members, authorized persons, or health care providers may request early or absentee ballots until 5:00 p.m. or when the town clerk's office closes. If the clerk has no office hours on the day before the election, absentee requests may be filed until the clerk's office closes on the last day the office is open prior to the election.☐	17:2531 2532(b),(c)
MON, MAR 1	(Any day other than Election Day) Town clerk shall accept a person's application to be placed on the checklist at the town clerk's office during normal business hours.	17:2144(a)
MON, MAR 1	(On the day preceding the election) In towns where the board of civil authority voted, election officials may deposit early voter absentee ballots in vote tabulator in accordance with 17 V.S.A. § 2546a. The town clerk and election officials must open the secure container marked "checked in early voter absentee ballots," count and record the number of ballots, and permit them to be inspected by the public.	17:2546a
TUE, MAR 2	TOWN MEETING DAY. A meeting of the legal voters of each town shall be held annually on the first Tuesday in March, unless the town charter changes the date or the voters have voted to begin on one of the three days preceding that Tuesday.	1:371(a) 17:2640(a), (b)
TUE, MAR 2	(Before polls open) Town clerk must give election officials a list of those voters who have already cast early or absentee ballots.	17:2548(a)

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TUE, MAR 2	(Before polls open) Presiding officer must post copies of the warning and notice and sample ballots in a conspicuous place in each polling place. Signs should be placed on or near the ballot boxes explaining how to deposit ballots.	17:2523
TUE, MAR 2	Polls must be open no earlier than 5:00 a.m. and no later than 10:00 a.m. (opening hour set by board of civil authority). Polls remain open until 7:00 p.m.	17:2561(a)
TUE, MAR 2	(During polling hours) Presiding officer must ensure that there is no campaigning of any kind and no campaign literature displayed, placed, or distributed inside the polling place. On walks and driveways leading to a polling place, no candidate or other person may physically interfere with the progress of a voter to and from the polling place.	17:2508
TUE, MAR 2	Moderator opens Town floor meeting at the time established by legislative body (unless town voted otherwise at a preceding meeting).	17:2655 2657
TUE, MAR 2	(On the day of election) In towns that deposited early voter absentee ballots in vote tabulators, when the tabulator is turned on at the polling place, the town clerk must verify that the number of ballots on the tabulator matches the number the clerk verified on the preceding day.	17:2546a(e)(3), (g)
TUE, MAR 2	(On the day of election) A person may submit an application for addition to the checklist to the presiding officer at the polling place of the town during hours of voting established by the board of civil authority. The presiding officer must review the application and determine if it meets the requirements of 17 V.S.A. § 2121.	17:2144(b)
TUE, MAR 2	As soon as possible after the polls close, the presiding officer must examine the certified checklists and prepare a statement of discrepancies. Unless the board of civil authority votes not to use an exit checklist, each checklist shall be identified as either the “entrance” or “exit” checklist.	17:2507 2583(a)
TUE, MAR 2	Presiding officer directs election officials in counting ballots.	17:2581 2582
TUE, MAR 2	(Immediately after vote is counted) Under the direction of the legislative body, the town clerk must announce and post the results of any charter amendments.	17:2645(b)
TUE, MAR 2	Presiding officer must seal all ballots, entrance and exit checklist(s), and tally sheets, and deliver to the town clerk.	17: 2583(a)(2) 2590(a)
SUN, MAR 2	(Within 5 days after town meeting) Town clerk must certify votes on financial actions to town treasurer and to the chair of the legislative body.	24:1167
SUN, MAR 2	(Within 5 days of the election) Last day for a candidate in a tied race to withdraw. The other candidate is then declared the winner by the town clerk and there is no runoff election.	17:2682b
TUE, MAR 9	(Within 7 days after election) Last day to warn a runoff election if there was a tie vote for any Australian ballot race at town meeting.	17:2682b

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TUE, MAR 9	(Within 5 business days of election) Town clerk must add to the statewide voter checklist the information in the applications received pursuant to 17 V.S.A. § 2121.	17:2144(b)(2)
FRI, MAR 12	(Within 10 days after election) Last day for a losing candidate for local office to request a recount of an election voted by Australian ballot by filing a petition with the town clerk.	17:2683(a)
FRI, MAR 12	(Within 10 days after the election) Last day for a registered voter to file a petition with the town clerk requesting a recount of any question voted by Australian ballot that passed or failed by less than 5 percent.	17:2688
FRI, MAR 12	(Within 10 days after town meeting) Last day for town clerk to certify to Secretary of State the facts of origin and procedure followed for each municipal charter amendment proposal. Clerk must also certify the result of any vote required before an act of the General Assembly takes effect.	17:2663 2645(b)
WED, MAR 17	(Within 15 days after election) Last day a legal voter may contest results of Australian ballot vote at town meeting by filing a complaint with county superior court.	17:2603(c)
WED, MAR 24	(15 days after the warning of the runoff election) First day a runoff election may be held.	17:2682b

Notes

A town may vote to start its annual meeting on any of the three days immediately preceding the first Tuesday

*** [Property Tax Assessments:](#)
[ELECTIONS:](#)**

Where the COVID-19-related extension is eligible to apply to a deadline, please see PVR's website for more information. If you take advantage of the extension, be sure all of your subsequent timelines fall within the For other dates related to elections (e.g. campaign finance or candidate filings), please see the Secretary of