

To: VLCT PACIF Member Municipalities

From: Joe Damiata, Director of Risk Management Services

Date: August 26, 2021

Re: Nominations to the PACIF Board of Directors

The VLCT PACIF Annual Meeting on Wednesday, September 29, 2021, will include the election of directors. All VLCT PACIF Board members serve three-year terms, and four directors' terms will expire on December 31, 2021.

To be eligible for this position, the candidate shall be — at all times during the three-year term of office — a qualified official of a PACIF member municipality. A "qualified official" is a selectboard or city council member, clerk, treasurer, or elected or appointed official who is either responsible for selecting or administering property, liability, and/or workers' compensation coverage for the member municipality, or who has insurance experience, or both.

Duties of a PACIF Board member include overall policy, fiduciary, and management direction of this self-insurance fund. The PACIF Board, comprising eleven directors and two alternate directors, meets an average of eight to ten times a year at the VLCT office in Montpelier with a remote option available. The Annual Meeting is held in September during VLCT's Town Fair. Each director receives free registration for Town Fair and a per-meeting stipend of \$150.00 plus mileage and other expense reimbursements.

To nominate a qualified colleague, please submit a nomination form by Wednesday, September 8. Although you may nominate yourself, we prefer to receive a nomination from another person supporting the candidate. A hand-fillable form is enclosed with this letter. **Please return your completed nomination form** by email (jdamiata@vlct.org), fax (802-229-2211, Attn: Joe Damiata), or by mail to:

Joe Damiata, Director
VLCT Risk Management Services
89 Main Street, Suite 4
Montpelier, VT 05602

The PACIF Board of Directors will consider all nominees and present its recommendations to the membership at the Annual Meeting.

Thank you for your consideration.

enclosure