

To: VLCT Employment Resource and Benefits Trust Member Municipalities
From: Joe Damiata, Director of Risk Management Services
Date: August 26, 2021
Re: Nominations to the VERB Board of Directors

The VLCT Employment Resource and Benefits Trust, Inc. (VERB) Annual Meeting on September 29, 2021, will include the election of directors. All VERB Board members serve three-year terms, and three directors' terms are expiring on December 31, 2021.

To be eligible for this position, the candidate shall be — at all times during the three-year term of office — a qualified official of a VERB member municipality. A "qualified official" is a selectboard or city council member, clerk, treasurer, or elected or appointed official with responsibilities to select or administer human resources, employee health or welfare benefits, unemployment compensation, or other group insurance benefits for the member municipality.

Duties of a VERB Board member include overall policy, fiduciary, and management direction of the Trust. The VERB Board, comprising seven directors and one alternate director, meets an average of four to five times a year at the VLCT office in Montpelier with a remote option available. The Annual Meeting is held in September during VLCT's Town Fair. Each director receives a per-meeting stipend of \$150.00 plus mileage and other expense reimbursements.

To nominate a qualified colleague, please submit a nomination form by Wednesday, September 8. Although you may nominate yourself, we prefer to receive a nomination from another person supporting the candidate. A hand-fillable form is enclosed with this letter. **Please return your completed nomination form** by email (jdamiata@vlct.org), fax (802-229-2211, Attn: Joe Damiata), or by mail to:

Joe Damiata, Director
VLCT Risk Management Services
89 Main Street, Suite 4
Montpelier, VT 05602

The VERB Board of Directors will consider all nominees and present its recommendations to the membership at the Annual Meeting.

Thank you for your consideration.

enclosure