



## REQUEST FOR PROPOSALS: VLCT WEBSITE SERVICE PROVIDER

Issued by:

Vermont League of Cities and Towns

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Issue Date: March 3, 2026

Question Due: March 17, 2026 (Initial [questions were answered](#) March 13. Additional questions will be answered and posted after the deadline.)

Proposal Due: ~~April 3, 2026, 4:00 PM~~

RFP Update: Expanded Implementation Options

**Proposals Due: April 17, 2026**

Based on feedback from vendors and a review of submissions, we are expanding the implementation options available under this RFP. Our intent is to encourage strong, realistic proposals that reflect how vendors would best support VLCT over the long term.

### Updated Implementation Options

The original RFP outlined a two-phase approach:

- Phase 1: Launch on the existing Drupal platform
- Phase 2: Evaluate and potentially migrate to another CMS or platform

Based on vendor feedback, we are now opening an additional option:

- Vendors may propose a single-phase implementation that includes:
  - Recommending a CMS or platform of their choice, and
  - Completing the migration and launch on that platform as one integrated effort

Vendors are not required to work within Drupal first if a full transition up front is the approach they believe best supports VLCT's needs.

### Platform Recommendations

For vendors proposing a single-phase implementation, please include information about the platform or CMS being recommended and why. We are interested in clear reasoning, sustainability, and fit.

## Pricing Updates

Vendors submitting new or updated responses should provide updated pricing. We'd prefer an update to the pricing workbook for clarity and consistency, but will accept other formats as long as the following are clearly outlined:

1. One-time implementation and migration costs
2. Ongoing hosting, maintenance, and support
3. Any platform, licensing, or third-party costs
4. Annual increase (%)
5. Other

## Timeline and Launch Window

The original RFP included an August 2026 target launch date followed by an improvements phase in late 2026/early 2027. Vendors who recommend a single-phase approach please include a realistic, experience-based timeline.

Proposals may target a launch later in 2026 (the latest acceptable launch date is January 2027), if that better supports quality, affordability, and long-term success.

Timelines should include major milestones, key dependencies, and any required VLCT involvement. They do not need to be highly detailed and are not considered final.

## Proposal Updates

Vendors responding under this update only need to revise the affected sections. Previously submitted content that still applies may be left unchanged.